

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Tuesday, January 3, 2012 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Clint Brengle, Joe DesJarlais, Marcia Johnston, Tim Potts, and Kelly Vasknetz. Also present City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: Dane Sundstrom, David Hersrud and Jamie McVay.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

The Community Center will have a free week January 7-15.

A Thank You was received from the employee of the year Ervin Huber, The Fallen Fighters Foundation and NH Alcohol and Drug Services.

Motion by Potts, second by Brengle and carried with all members voting yes to approve the agenda with the amendment to add under City Manager's Report 8b – Approval of Volunteers for 2012.

Motion by Johnston, second by DesJarlais and carried with all members voting yes to approve the minutes of the regular council meeting held on December 19, 2011 and the Special Council meeting held on December 29, 2011.

Motion by Brengle, second by Potts and carried with all members voting yes to approve the following claims with the removal of the claim to SD Tourism:

Wages – Ambulance \$12,336.20; Attorney \$2,741.19; Auditorium \$273.73; Buildings \$2,073.27; Cemetery \$1,030.39; City Manager \$4,658.37; Community Center \$13,035.14; Community Development \$4,320.69; Finance Office \$8448.45; Fire Department \$2,526.11; Human Resource \$2,060.00; Library \$8,482.75; Liquor \$4,130.64; Mayor and Council \$3,333.27; Parks \$10,311.72; Police \$33,680.94; Rally \$3,142.46; Sanitary Service \$9,994.67; Streets \$8,118.93; Wastewater \$8,889.93; Water \$11,474.20; Federal Withholding \$14,832.94; FICA \$11,352.67.

General – A&B Welding, \$206.00, repair; Avaya, \$36.39, util; BH Power, \$1200.35, util; Jerry Burnham, \$2490.92, prof fee; Campbell Supply, \$692.90, supp; Century Business, \$81.15, supp; Coca Cola, \$830.60, merch for resale; Dish Network, \$79.95, util; Ikon Office, \$193.00, prof fee; Jim's Auto Salvage, \$20.00, repair; Johnston Hardware, \$94.86, supp; Knight Security, \$360.00, repair; Knology, \$2107.40, util; Lynn's Dakotamart, \$36.14, merch for resale; Meade Co Times, \$646.38, publ; MDU, \$271.96, util; O'Reilly Auto Parts, \$66.53, repair; Owens Interstate Sales, \$1513.73, supp; Powerplan, \$222.52, repair; Rapid Delivery, \$29.34, maint; Rushmore Office, \$1644.36, supp; SDML Work Comp Fund, \$73,117.94, unemp & work comp; Servall, \$343.67, supp; Gene Stock, \$500.00, grp insur; Verizon, \$1960.64, util; Wellmark BlueCross, \$72.62, other.

Ambulance – Johnston Hardware, \$29.94, supp; Knology, \$104.32, util; SDML Work Comp Fund, \$13,814.48, unempl & work comp; Verizon, \$53.80, util; Wellmark BlueCross, \$7.70, other.

Special Sales Tax – Chamber of Commerce, \$10,666.67, chamber; SEDC, \$8,333.33, ind dev.

Liquor – Century Business, \$1.16, supp; Coca Cola, \$291.80, pop for resale; Knology, \$164.61, util; Pepsi Cola, \$146.30, pop for resale; SDML Work Comp Fund, \$1758.12, unemp & work comp; Servall, \$191.65, supp; Tour Ice, \$47.75, merch for resale; Verizon, \$50.91, util.

Water – BH Power, \$3377.22, util; First Nat'l Bank Sioux Falls, \$15,325.46, prin,int; Knology, \$119.70, util; SDML Work Comp Fund, \$6609.51, unemp & work comp; TW Enterprises, \$13,412.00, cap imp; Verizon, \$333.34, util; Wellmark BlueCross, \$6.88, other.

Wastewater – AT&T Mobility, \$140.60, util; BH Power, \$2119.33, util; Campbell Supply, \$15.98, supp; First Nat'l Bank Sioux Falls, \$4977.41, prin,int; Owens Interstate Sales, \$3.45, supp; Rushmore Office, \$21.99, supp; SDML Work Comp Fund, \$4827.94, unempl & work comp; Verizon, \$136.02, util.

Sanitary Service – BH Power, \$319.82, util; Century Link, \$54.75, util; O'Reilly Auto Parts, \$14.90, repair; Owens Interstate Sales, \$362.08, repair; Rapid Delivery, \$10.93, repair; SDML Work Comp Fund, \$10,890.01, unemp & work comp; Verizon, \$37.32, util.

Committee Report:

None

City Manager Report:

Motion by Brengle, second by Potts and carried with all members voting yes to approve the following new hires and pay adjustments: Community Center: Part-time Lifeguard – Stetson Lippert and Amanda Froelich - \$7.25. Police: New Hire: Patrol Officer – Nichole Hodge - \$17.05; Change of Classification (promotion) - Sergeant – Doug Quarve-\$20.74.

Motion by Brengle, second by Vasknetz and carried with all members voting yes to approve the following volunteers for 2012:

Police Reserves: Andy Barff, Dusty Barker, Trey Bedford, Randy Brennick, Jennifer Cooper, Wade Deuter, Mike Groskopf, Scott Hast, Nicole Hodge, Ben Holstaw, Jason Iszler, John Krebs, David Kroeger, Cody Loftin, Chirs Oliver, Joel Ortiz, Dane Pi, Pete Pi Jr., Pete Pi Sr., Joseph Reiter, Jim Ronfeldt, Patrick Rose, Bryan Satterwhite, Theodore Smith, Barry Sullivan, Pat Urbaniak, Matt Veal, Anthony White, Don Whitehead. **VIPS:** Andy Barff, Ryan Fitzpatrick, Brian Jones, Kathie Ruff, John Ruff, Gene Goff, Katie O'Bryan, Becky Porter-Watson, Diane Fish, Virginia Fitzpatrick, Michael Montanio, Veronica Pesarchic, Ketura Veal, Ken Grosch, Joyce Kaubish. **Firemen:** Shane Barrows, Shawn Barrows, Todd Bartels, Zweit Bruch, LeRoy Cooper, Kurt Cruickshank, David Fischer, Adam Grubl, Chris Grubl, Dan Grubl, Erik Haivala, Scott Hymans, Nathan Jolley, Bob Keyte, Ron Koan, Mike Koch, Josh Kusser, Mark Larive, Maurice LaRue, Scott Lensegrav, Derrick Linn, Brent Lyons, Brian Maschino, Kim Maschino, San Monahan, Micky Montanio, John Murphy, Tom Nelson, Brad Olson, Shawn Peterson, Jeff Potter, Alex Raber, Ron Roth, Warren Shaulis, Bob Siedschalw, Lee Stroschine, Cindy Swenby, Tom Trigg, Pat Urbaniak, Clint Walker, Adam Weisz, Joel Whelchel. **Library:** Sylvia DesJarlais, Ernie Miller, Dorothy Pulscher. **Parks:** Cari Stock, Brad Stock, Brad Neuschwander.

City Manager Daniel Ainslie reported that sales tax is running 2% over last year.

Ainslie reported that 75 resident surveys have been returned and that citizens have until January 23rd to return them.

Randy Nohava, Public Works Director reported:

- How they do snow removal
- The budget for snow removal is \$50,000
- The crew is doing pot hole patching with cold mix during the warm weather

Tom Ferguson, Liquor Store Manager reported:

- Opened the new store on March 25th

- Increased the size of the store by 3,950 square feet
- Gave the financials for 2011

Motion by Brengle, second by Potts and carried with all members voting yes to approve the variance for a rear yard setback for a carport at 1942 Arizona Ave for Roucal Bratland.

Kara Graveman gave a background history on the Action for the Betterment of the Community (ABC). Several of the Board members were present at the meeting. Ms. Graveman also gave an update on their participation with other groups within the City. She announced that they have received a new grant for the upcoming years and are the only group in this area to receive this grant. She thanked the Council for their support. She welcomes anyone to their meetings that are held on the second Thursday of each month at the Extension office.

Roger Schieman asked that the Council consider adopting a Code of Conduct for the Mayor and Council. Mr. Schieman read the Code of Conduct resolution from the City of Rapid City.

Motion by DesJarlais, second by Brengle and carried with all members voting yes to amend the following Resolution to reflect that the Mayor and Council not take a 3% increase in their wages for 2012. (The following resolution does reflect the amendment.)

DesJarlais introduced the following written resolution and moved its adoption:

Resolution 2012-01

WHEREAS, State Law required that salaries & wages of all City Officials and Employees be set by resolution of the Common Council each year, now therefore,

BE IT RESOLVED by the Common Council of the City of Sturgis, that the salaries & wages of City Officials and Employees for the year 2012 shall be as follows:

1. Mayor	\$ 779.19 per pay period*	
2. Aldermen	\$ 319.26 per pay period*	
3. City Manager- Daniel Ainslie	\$3,698.46 per pay period	1 year*
Christina Steele	\$1,428.14 per pay period	4years*
4. Attorney – Greg Barnier	\$2,884.62 per pay period	3years*
5. Human Resources—Lisa Katzenstein	\$2,121.81 per pay period	4years*
6. Finance:		
Fay Bueno, Finance Officer	\$2,346.23 per pay period	5years*
Mary J. Shyne, Deputy Finance Officer	\$ 22.32 per hour	41 years*
Ann Bertolotto, Deputy Finance Officer	\$ 20.72 per hour	20 years*
Joyce Ehlers, AP Supervisor	\$ 20.44 per hour	20 years
Elaine Wolken, Accounting Clerk	\$ 13.69 per hour	4 years
7. Buildings:		
Ervin Huber	\$ 18.19 per hour	13 years
Marty Plaggemeyer	\$ 19.82 per hour	19 years
40% buildings; 60% streets		
8. Community Development & Inspections:		
Rick Bush	\$2,416.62 per pay period*	3years
33% Comm Dev; 33% WF; 33% WSO		
Scott Rovere, Bldg Official	\$ 20.00 per hour	7 years*
Laura Swanson, GIS	\$ 18.27 per hour	1 year*
David Smith, Code Enforcement Officer	\$ 16.11 per hour	2 years*

9. Rally			
	Brenda Vasknetz, Rally Director	\$ 2,285.00 per pay period	24 years*
	Autumn Lyons, Admin. Asst.	\$ 12.05 per hour	2 years
10. Police:			
	James Bush, Chief	\$2,783.19 per pay period	33 years*
	Adam Martin, Assistant Chief	\$2,309.58 per pay period	9 years*
	Michael O'Bryan	\$ 23.25 per hour	27 years
	Jeff McGraw, Sgt	\$ 23.06 per hour	17 years
	Geody VandeWater, Lt	\$ 2,040.19 per pay period	6 years *
	Sean Briscoe	\$ 20.88 per hour	12 years
	Darrel Hatzenbuhler, Sgt	\$ 23.93 per hour	22 years
	Drew Grotti, Sgt	\$ 23.06 per hour	16 years
	Dan Davidson	\$ 21.14 per hour	11 years
	William Barff	\$ 20.08 per hour	8 years
	Mark Alley, Sgt	\$ 20.74 per hour	3 years
	Doug Quarve	\$ 19.53 per hour	3 years
	Ben Mumm	\$ 18.70 per hour	2 years
	Lee Smith	\$ 18.70 per hour	2 years
	Nathanael Borg	\$ 18.28 per hour	1 year
	Dylan Siscoe	\$ 18.28 per hour	1 year
	Curt Nulle, ACO	\$ 16.49 per hour	8 years
	Courtne Matthew	\$ 9.50 per hour	1 year*
	Christine Oliver	\$ 13.09 per hour	5 years
	Paula Basker, Records Adm. Asst.	\$ 21.24 per hour	22 years
11. Fire			
	Ron Koan, Fire Chief		
	½ Fire, ½ Ambulance	\$2,568.15 per pay period	23 years*
	Shawn Barrows, Assistant Fire Chief	\$ 218.46 per pay period*	
	Tom Trigg, Assistant Fire Chief	\$ 218.46 per pay period*	
	Scott Lensegrav, Mechanic	\$ 11.81 per hour*	
	½ Fire, ½ Ambulance	\$ 11.81 per hour*	
	Julie Schmidt, Fire Dept. Admin. Asst.	\$ 16.01 per hour	10 years
	½ Fire, ½ Ambulance		
12. Ambulance			
	Shawn Peterson, Ambulance Supervisor	\$ 17.50 per hour	2 years*
	Nicole Skouge, Paramedic	\$ 15.91 per hour	2 years*
	Larry Jones, Paramedic	\$ 15.91 per hour	1 year*
	Josh Kusser	\$ 10.61 per hour	2 years*
	Bob Keyte	\$ 10.61 per hour	2 years*
	Shawn Barrows	\$ 8.00 per hour*	
	Samantha Bartels	\$ 8.00 per hour *	
	LeRoy Cooper	\$ 8.00 per hour *	
	Jeremy Deuter	\$ 8.00 per hour *	
	Robert Eisenbraun	\$ 8.00 per hour*	
	David Fischer	\$ 8.00 per hour*	
	Dan Grubl	\$ 8.00 per hour*	
	Roy Goben (Paramedic)	\$ 12.00 per hour*	
	Erik Haivala	\$ 8.00 per hour*	
	Jason Hartman	\$ 8.00 per hour*	
	Shelly Haupt	\$ 8.00 per hour *	
	Scott Hymans	\$ 8.00 per hour *	

Nellie Isaacs	\$ 8.00 per hour *	
Al Johnson (Paramedic)	\$ 12.00 per hour*	
Traci Knost	\$ 8.00 per hour*	
Alisha Kusser	\$ 8.00 per hour *	
Scott Lensegrav	\$ 8.00 per hour *	
Tamara Leveque	\$ 8.00 per hour *	
Anni Lukesh	\$ 8.00 per hour*	
Brent Lyons	\$ 8.00 per hour*	
Micky Montanio	\$ 8.00 per hour*	
Kari Nordstrom	\$ 8.00 per hour *	
Alex Raber	\$ 8.00 per hour *	
Ron Roth	\$ 8.00 per hour *	
Jama Shaulis (Paramedic)	\$ 12.00 per hour*	
Warren Shaulis (Paramedic)	\$ 12.00 per hour*	
Tammy Seidel	\$ 8.00 per hour*	
Robert Siedschlaw	\$ 8.00 per hour*	
Sherri Spring	\$ 8.00 per hour*	
Kent Stentson	\$ 8.00 per hour*	
Lee Stroschine	\$ 8.00 per hour*	
Tom Trigg (First Responder)	\$ 8.00 per hour*	
Joe Urbaniak	\$ 8.00 per hour*	
Pat Urbaniak	\$ 8.00 per hour*	
Adam Weisz**	\$ 8.00 per hour*	
13. Streets:		
Randy Nohava, PWD Director 33% Streets; 33% WF; 33% San Serv	\$2,558.42 per pay period	26 years*
Peggy Kinney, Admin. Asst. 33% Streets; 33% WF; 33% San Serv	\$ 17.55 per hour	15 years
Kevin Aga	\$ 17.55 per hour	17 years
Doug Wagner	\$ 16.77 per hour	13 years
Bradley Olson	\$ 16.15 per hour	5 years
Steve Kindsfater	\$ 12.59 per hour	2 years
Steven Tucker	\$ 12.92 per hour	3 years
14. Cemetery:		
Harvey Matz	\$ 12.92 per hour	3 years
15. Community Center:		
Rod Heikes, Director	\$2,180.08 per pay period	16 years*
Judy Duprel, Office Manager	\$ 11.77 per hour	1 year*
Tyler Kaitfors, Recreation Director	\$ 14.71 per hour	3 years*
Ashley Johnson	\$ 13.09 per hour	4 years
Elvira Pittman	\$ 16.01 per hour	14 years
Sherri Adams	\$ 12.33 per hour	3 years
Allison Anderson	\$ 7.75 per hour*	
Taber Baldwin	\$ 7.75 per hour*	
Gunner Berglund	\$ 7.25 per hour*	
Eli Bueno	\$ 7.75 per hour*	
Salley Clement	\$ 7.75 per hour*	
Maxine Cordes	\$ 10.50 per hour*	
Samantha Day	\$ 7.25 per hour*	
Jeremy Eckhart	\$ 9.25 per hour*	
Kristine Estes	\$ 7.50 per hour*	

	Jarrett Fowler	\$ 7.75 per hour*	
	Cody Goldade	\$ 7.25 per hour*	
	Shannon Heikes	\$ 8.50 per hour*	
	Lacey Hinker	\$ 8.00 per hour*	
	Leah Hinker	\$ 8.25 per hour*	
	Theresa Hinker	\$ 7.50 per hour*	
	Adam Hosch	\$ 9.25 per hour*	
	Bethany Jensen	\$ 7.75 per hour*	
	Shannon Lensegrav	\$ 7.75 per hour*	
	Robert Looby	\$ 10.00 per hour*	
	Brenda Martinson	\$ 7.25 per hour*	
	Courtnie Matthew	\$ 7.25 per hour*	
	Diane Moravec	\$ 8.00 per hour*	
	John Paul	\$ 7.25 per hour*	
16.	Library:		
	Julie Moore, Director	\$2,140.08 per pay period	27 years*
	Marjorie DeJong, Asst. Director	\$1,445.96 per pay period	4 years*
	Charlene Nonhoff	\$ 12.33 per hour	3 years
	Leith Simonson	\$ 15.25 per hour	18 years
	Kathy Dykstra	\$ 18.19 per hour	13 years
	Mary Ann Simon	\$ 13.74 per hour	7 years
	Annette Moore	\$ 11.77 per hour	1 year
	Krystal Wiederrich	\$ 8.25 per hour*	
	Eddie Wagner	\$ 8.00 per hour*	
17.	Parks:		
	Gene Stock, Park Director	\$2,244.27 per pay period	28 years*
	Tanya Neuschwander	\$ 16.01 per hour	10 years
	John Rasch	\$ 19.12 per hour	22 years
	Doyle Schaefer	\$ 16.77 per hour	15 years
	Jeff Lucas	\$ 19.92 per hour	25 years
	Gary Anderson	\$ 19.75 per hour	14 years
	1/3 parks, 1/3 police, 1/3 water		
	Adam Weisz	\$ 15.08 per hour	8 years
	Don Keil	\$ 12.59 per hour	2 years
	Susan Baldwin	\$ 8.50 per hour*	
	Lawrence Hertel	\$ 9.50 per hour*	
	Lyle Chase	\$ 10.00 per hour*	
	Michael Huber	\$ 8.00 per hour*	
	Cody Nichols	\$ 8.00 per hour*	
	Edgar Scriptor	\$ 8.00 per hour*	
18.	Liquor:		
	Tom Ferguson, Manager	\$2,185.46 per pay period	3 years*
	Harriet Lolley	\$ 13.09 per hour	4 years
	Melissa Conrad	\$ 12.05 per hour	2 years
	Jean Weischedel	\$ 9.25 per hour*	
	Charles Colombe	\$ 8.50 per hour*	
	Melissa Watson	\$ 8.25 per hour*	
19.	Water Department:		
	Dale Olson, Interim Superintendent	\$2,277.89 per pay period	23 years*
	Beverly Johnson, Office Manager	\$ 18.72 per hour	10 years*
	Brad Deutsch	\$ 20.40 per hour	12 years

	Neil Murray	\$ 19.34 per hour	8 years
	Judd Crowser	\$ 22.85 per hour	21 years
	Tamera Even	\$ 11.77 per hour	1 year
20.	Wastewater Department:		
	Mike Plaggemeyer	\$ 22.03 per hour	16 years
	Robert Moser	\$ 19.34 per hour	9 years
	Lance Stansbury	\$ 23.02 per hour	17 years
	Kathy Bulah, Admin. Asst.		
	½ wf, ½ san	\$ 13.69 per hour	5 years
	Dan Cass		
	½ wf, ½ san	\$ 19.75 per hour	14 years
21.	Sanitary Service Department:		
	Jay Johnson, Supervisor	\$1,909.04 per pay period	25 years*
	Levi Littler	\$ 16.01 per hour	10 years
	Bill Coacher	\$ 13.69 per hour	5 years
	Cary Schmidt	\$ 12.59 per hour	2 years
	Miles Stansbury	\$ 14.36 per hour	6 years
	Ken Carter	\$ 12.27 per hour	1 year

All part time (including seasonal) employees are limited to a maximum of 1,039 hours worked per year.

* Employee not subject to collective bargaining agreements.

** Employee can only work on an “occasional & sporadic” basis in this capacity in order to comply with 29 CFR 553.30 and the Fair Labor Standards Act.

BE IT FURTHER RESOLVED that the foregoing salaries and wages shall take effect on December 19, 2011.

Adopted this 3rd day of January 2012.

Published: January 11, 2012
Effective: December 19, 2011

Brengle seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution as declared passed and adopted.

Potts introduced the following written resolution and moved its adoption:

RESOLUTION 2012- 02
A RESOLUTION SETTING THE MUNICIPAL ELECTION DATE
AND COMPENSATION FOR ELECTION BOARD

WHEREAS it is necessary to set the municipal election date for the City of Sturgis; and

WHEREAS the compensation for the election board must be set,

NOW THEREFORE BE IT RESOLVED that the municipal election shall be held on April 10, 2012;

BE IT FURTHER RESOLVED that the members of the election board will be paid \$10.50 an hour and the superintendent will receive \$12.00 an hour.

BE IT FURTHER RESOLVED that those members of the election board that attend the election school shall be paid \$10.50/hr while the school is in session.

Dated this 3rd day of January 2012.

Published: January 11, 2012

Effective: February 1, 2012

Brengle seconded the motion for the adoption of the foregoing resolution with all members voting yes and the resolution as declared passed and adopted.

Any other business:

Motion by Johnston, second by Brengle and carried with all members present voting yes to go into executive session for contracts at 7:01 p.m.

Motion by Johnston, second by Brengle and carried with all members present voting yes to return to regular session at 7:32 p.m.

Mayor Carstensen adjourned the meeting at 7:32 p.m.

ATTEST: _____ APPROVED _____
Fay Bueno, Finance Officer Mark Carstensen, Mayor

Published once at the total approximate cost \$155.07.